

Executive Committee & The Board Combined Meeting

Tuesday 10th September 2019 – 11.30p.m. – 1.30p.m.

FDF, 6th Floor, 10 Bloomsbury Way, London, WC1A 2SL – Room Cleminson & Bodinnar

AGENDA	
1. Apologies for Absence	
2. Competition Law Compliance	Golden Rules for FDF Members
3. Minutes of Last Board Meeting	BCA/26/07/19/1770 (Copy Attached)
4. Matters Arising from Previous Meeting Minutes	
5. Communications Agency Update 2019 Programme Update - Overview of Communications Activity Planned for 2020	SHED Communications
6. BCA Executive Director Job Description (Copy Attached) & Recruitment	Tom Blackwall & Andy Kerr
7. BCA 2019 Working Budget	BCA/26/09/18/1703 Updated August 2019 (Copy Attached)
8. BCA Management Accounts to 31/08/19	BCA/27/08/19/1773 (To Follow Prior to Meeting)
9. BCA 2020 Draft Working Budget	BCA/29/09/19/1775 Updated August 2019 (Copy Attached)
10. Brexit – Working Group / Harcourt	Tom Blackwall
11. Member Recruitment	Tom Blackwall
12. Member Retention	Tom Blackwall
13. SCTA Next Gen – Introduction and Mission	Guillaume Zbinden – Telephone Update
14. Review Meeting with FDF	Verbal update – Tom Blackwall
15. Member Services - Golf Day 2019 - Dinner Dance 2019 - Networking/Industry Event 2019 - Arbitration Seminar 2019 - Dinner and Conference 2020	Verbal Update – Tracy Brown Verbal Update – Tracy Brown Verbal Update – Tom Blackwall Verbal Update – Angus Kerr Verbal Update – Tom Blackwall
16. Date of Next Meeting	Wednesday 6th November 2019 – BCA Board Meetings – 11.00a.m.-3.00p.m. - FDF, 6th Floor, 10 Bloomsbury Way, London, WC1A 2SL – Room Machin